



FREIGHT FORWARDERS (P.) LTD.

Sunrise Freight Forwarders Pvt. Ltd.
Surya Bhawan, A-1023, Street No. 6,
Mahipalpur, New Delhi - 110 037

Sub Agent Pre - Contract Due Diligence Questionnaire

This Questionnaire must be completed by the prospective Sub - Agent

This Questionnaire must be filled out in its entirety. Failure to do so will result in a delay in the application review process.

APPLICATION TO BE COMPLETED USING ACROBAT READER, PRINTED AND SIGNED

I. General Information

- 1 Legal name of Company
- 2 All other names (if any) used by Company in last 5 years
- 3 Number of years in business
- 4 Country of Incorporation
- 5 Name of Person Completing Form
- 6 Title
- 7 Company Street Address
- 8 Company Mailing Address
- 9 Telephone Number
- 10 Facsimile
- 11 Mobile
- 12 Email Address
- 13 Website
- 14 Company Registration Number
- 15 PAN (Permanent Account Number)
- 16 Bank: Name, Address, Account Number:

II. Company Information

- 17 Describe Company's Principal Line of Business
- 18 Describe the services Company Currently provides or intends to provide to or for Sunrise
- 19 List any parent company, including the ultimate parent company (providing company name, address, telephone, facsimile, website, and email)
- 20 List subsidiaries and other affiliated companies (providing company name, address, telephone, facsimile, website, and email)
- 21 List all owners of Company and that person's full legal name, title at Company, complete address, and percentage of ownership. (Use additional sheets if required)
- 22 List all Senior officers of Company (providing full legal name, title at Company, and address with contact number)
- 23a Does Company have a board of directors? Yes No
- 23b If yes, list all directors (full legal name, title at Company, and complete address and contact number, e-mail address)

List two external business references (customers within the last two (2) years) with whom Sunrise can make an inquiry. (Business references should be commercial business references and cannot be provided by government officials.) For each reference, provide company name and address; contact name and title at company; and contact person's telephone number and email.



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III. Financial Information

25a Does Company have audited financial statements?

Yes No

25b If yes, include copies of the latest audited financial statements and list complete contact information for the auditor (including company name, auditor name, address, telephone, facsimile, website, and email).

26a Are Company's books and records maintained in accordance with internationally accepted accounting standards?

Yes No

26b If no, provide an explanation as to why

27 List at least two (2) banking/credit references and provide complete contact information for each reference (including bank/company name, name of person in charge of Company's account (if any), address, telephone, facsimile, website, and email).

IV. Regulatory/Compliance Information

28 List the cities in which Company's services will be provided to or for Sunrise

29 Describe Company's experience and qualifications to provide the services for which it is being retained by or for Sunrise.

30 Has Company, any individual or entity listed in the questionnaire been charged by any government authority with any crime, or convicted of any crime?

Yes No

30a If yes, provide details.

I certify that all the above mentioned information is true and correct

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Sub - Agent's Representative Name

Title

Sunrise's Representative Name

Title

X

Sub - Agent's Representative Signature

X

Sunrise's Representative Signature

Date